

# Save. Plan. Retire.

Your Retirement Options



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## Retire Today!

You've worked hard to save for your future. Now, your careful preparation is about to be rewarded as you begin to think about transitioning into retirement.

With the Minnesota Deferred Compensation Plan (MNDCP), the same account that helped you build your retirement savings can help you manage your retirement income over the long-term.

After you separate from service or retire, you will have many flexible payout options. This guide explains your options. Once you understand the options, you choose what best fits your needs.



# MNDCP – A Wise Option for Your Retirement

## Personal Attention

Even after you separate from service or retire, you still have access to personalized account attention. MSRS counselors are available for consultation up to and throughout your retirement.<sup>1</sup>

## Flexible Withdrawal Options<sup>2</sup>

Upon separation from service or retirement, you can access the money from your MNDCP account in the way that best fits your retirement income needs — a little at a time, on a regular schedule, or in larger amounts. It's your choice.

## Competitive Fees

No surprises! All fees are disclosed. Refer to the monthly **Investment Options Performance Report** or the **Plan Now** brochure for additional information.

A low annual administrative fee of 0.10% for record keeping, communications, counseling and customer service is kept competitive using the economies of scale MNDCP receives as a large government entity. The administrative fee is not charged on account assets over \$125,000 and is deducted from your account balance each month.

All investment options have operating expenses. These fees pay for the trading and management expenses of the investment company. The fee is deducted from each investment option's management company (not MNDCP) before the calculation of the daily price per share. Operating expenses on MNDCP investment options range from 0.01% – 0.67%, or an average fee of 0.22%.<sup>3</sup>

There are no withdrawal charges or surrender fees, trading fees or account maintenance fees.

## Investment Options

MNDCP features many investment options suited to the low risk profiles of retired investors. The Plan provides a mix of investments for you to choose from to help meet your investment goals.

## Easy Account Management

You can track your investments, reallocate your portfolio, and access planning tools and investment information online.



**1. Representatives of GWFS Equities, INC. are not registered investment advisors and cannot offer financial, legal or tax advice. Please consult with your financial planner, attorney and/or tax advisor as needed.**

**2. Withdrawals may be subject to ordinary income tax.**

**3. Investment operating expenses are as of 12/31/2016. See the most recent MNDCP performance report for current expense ratio information.**



# Retirement Phases & Income Needs

Retirement needs tend to change over time. Year one will probably be different than year ten. It might help to think about your retirement years in phases, which may assist you with making a more realistic retirement budget.

## EARLY YEARS

When you first retire, you may find yourself busier than when you were working. You may also find that you're spending more than you thought you would. This "post-retirement spending bump" tends to happen as people enjoy their newfound free time. It might be smart to plan for additional expenses early in retirement as you get used to this new phase of your life.

## MIDDLE YEARS

After the initial burst of activity that may follow the early retirement years, many people settle into a more predictable post-work routine. As a result, spending becomes more predictable.

## LATER YEARS

Eventually, many retirees find that they're ready to take things more leisurely. They may spend less on travel, hobbies and other activities, but they're probably spending more on healthcare.



## The Bottom Line

Your retirement expenses will depend mostly on the lifestyle choices you make. It's interesting to note that recent polls suggest *most retirees tend to underestimate their income needs*. No matter what lifestyle you choose, you'll want to be financially secure.

# Retirement Planning Considerations

Picture yourself retired and living the good life. What does “the good life” look like to you? Whether you plan to retire early or wait until full retirement age, here are some things to consider when planning your savings goals and retirement budget.



## Inflation

Although you don't know how much you'll spend in the future, you do know that inflation will increase the cost of the basics. Over the past 30 years, inflation has hovered around 3 percent a year. It may look like you have enough retirement income, but inflation may erode the power of your savings.



## Debt

Debt is an unavoidable reality for many people. Any debt you have should factor into your retirement planning. While seniors ranked “avoiding debt” as their top savings strategy during retirement, 8 percent of retirees report their level of debt as a major problem and 24 percent report debt as a minor problem.<sup>2</sup>



## Housing

If you're one of the lucky ones who has paid off your mortgage, you still face the costs of property taxes, insurance and maintenance. If you don't own your home, you may still need to consider monthly rental costs in your planning.



## Social Security

Social Security was never intended to replace your entire working income. The average monthly Social Security benefit for retired workers is \$1,341 (as of January 2016).<sup>3</sup> So while Social Security can certainly help, it is unlikely to be enough by itself.



## Healthcare & Long-Term Care

Research indicates that retirees will need substantial savings to cover their healthcare expenses in retirement. The uncertainty related to healthcare use, prescription drug use and longevity play a major role in planning for retiree healthcare. One study in 2015 found that a 65 year old man would need \$68,000 in savings and a 65 year old woman would need \$89,000 in savings. If each had a goal of having a 50 percent chance of having enough money saved to cover health care expenses in retirement. If either wanted a 90 percent chance of having enough savings, a man would need \$124,000 and a woman would need \$140,000 in savings.<sup>1</sup>



## Life Expectancy

A big part of retirement planning is to not outlive your savings. Minnesotans are a hardy bunch. They have the second longest life expectancy in the United States, second only to the residents of Hawaii. According to MSRS actuaries, today's 65-year-old female retiree has to plan for an average of 24 years in retirement. A 65-year-old male retiree has to plan for an average of 22 years in retirement. Most people tend to underestimate how long they'll live and how much they'll need to financially sustain themselves for all those years.

<sup>1</sup> “Savings Needed for Health Expenses for People Eligible for Medicare.” October 2015, EBRI Issue Brief Vol. 36, No. 10, [www.ebri.org](http://www.ebri.org)

<sup>2</sup> Employee Benefit Research Institute, Greenwald & Associates, Inc. 2016 Retirement Confidence Surveys

<sup>3</sup> Social Security Administration, [www.ssa.gov](http://www.ssa.gov)

<sup>4</sup> FY 2015 MSRS Comprehensive Annual Financial Support. The ages reflect the life expectancies of actual MSRS members, not Minnesotans.

# How Much Will You Need To Save?

## The Monthly Formula

A good rule of thumb is to replace approximately 80 to 100 percent of your current working income to maintain a similar lifestyle in retirement. How does that break down on a monthly basis? How much of that will need to come from your MNDCP account and other personal savings? Complete this worksheet to find out.

<b>Annual working income:</b>		<b>Example:</b>
Current annual income		\$40,000
Your expected income replacement ratio (80% - 100%)	x %	x 90%
Estimated annual retirement income need (A)	=	= \$36,000
<b>Annual retirement income you expect to receive from:</b>		
Social Security	+	+ \$14,000
Employer's pension	+	+ \$16,000
Other income	+	+ \$0
Total expected annual retirement income (B)	=	= \$30,000
<b>Annual retirement income needed from personal savings (Subtract (B) from (A))</b>		\$6,000
	÷ 12 mos.	÷ 12 mos.
<b>Monthly retirement income needed from MNDCP or other personal savings</b>	=	= \$500

FOR ILLUSTRATIVE PURPOSES ONLY

*This exercise does not take into account sudden, unexpected increases in spending (for example, a family or medical emergency) or the way inflation, taxes or investment performance may affect your long-term expenses and income.*

# How Long Will Your Savings Last?

## Savings Requirement

Knowing how much you need each month is a critical first step.

Let's assume the amount you need from your MNDCP account or other personal savings is \$500 a month. That amount may not seem like much, but let's look at how much savings you'll need to accumulate to reach that goal.

Monthly gross withdrawal amount	\$500
Number of withdrawals per year	12
Number of years taking monthly withdrawal	20
Average annual rate of return	4%
<b>Total savings needed</b>	<b>\$83,300</b>

As you can see, you'll need to accumulate approximately \$83,300 in order to withdraw \$500 per month for 20 years. And this \$500 monthly withdrawal is before the deduction of any income taxes or inflation.

## The Long-Term View

The next question you may have is: How long can I expect my savings to last?

The hypothetical examples below provide a glimpse of how many years to expect your savings to last based on accumulated savings. Remember the "what if" scenarios and the possible impact on your savings.

	Accumulated Savings	
Monthly Withdrawal	\$50,000	\$100,000
\$500	10 years	26 years; 11 months
\$1,000	4 years; 6 months	10 years
\$1,500	2 years; 11 months	6 years; 3 months



Go online to use our estimate tool at: [www.msrs.state.mn.us/mndcp-tools](http://www.msrs.state.mn.us/mndcp-tools)

Click "**How Long Will My Savings Last Calculator**" to estimate how long your accumulated savings will last.



**FOR ILLUSTRATIVE PURPOSES ONLY.** These hypothetical examples assume gross monthly withdrawals with an average annual rate of return of 4 percent. Withdrawals are gross of any required income taxes.

Ordinary income tax rates will apply to withdrawals from a tax-deferred investment. Consider your current and anticipated investment horizon and income tax bracket when making investment decisions.

# Withdrawal Considerations

## Flexibility

You have an idea how much retirement income you'll need and you've determined how much you'll need from MNDCP. Now it's time to decide how to use your MNDCP account to help meet your retirement income needs.

You have several choices, including:

- ▶ Leave all or some of your assets in your MNDCP account.
- ▶ Select a single withdrawal option or a combination of withdrawal options that meet your needs.
- ▶ Roll over your assets to another eligible retirement plan or IRA.

## Withdrawal eligibility

If you leave employment (whether by retirement, resignation, permanent disability or termination), you may begin receiving payments from your MNDCP account **30 days after your termination date.**

## No IRS early withdrawal tax penalty

One advantage MNDCP has over other retirement savings plans is that withdrawals are not subject to the IRS 10 percent tax penalty usually assessed on withdrawals made before age 59½. This is true as long as you withdraw funds directly from MNDCP. If you roll over MNDCP funds into other plans, the early withdrawal tax penalty may apply.





## Withdrawing Roth After-Tax Money from your Account

When you contributed to your Roth after-tax account, the most likely reason was because the idea of tax-free withdrawals appealed to you. With after-tax contributions, you paid taxes before you contributed to the Plan.

Withdrawals from your Roth can be “qualified” or “non-qualified.”

A qualified withdrawal from your Roth balance is entirely tax free if the withdrawal is made:

1. On or after age 59½ (or upon your death or disability)

AND

2. You have had money in your Roth account for at least five tax years

If you do not meet both requirements, then a withdrawal from your Roth balance is considered “non-qualified.” Non-qualified withdrawals are subject to 20 percent federal income tax withholding on the portion of the withdrawal that represents earnings only. The contribution portion of the withdrawal is tax-free since taxes were already paid.

## Withdrawing Pre-Tax Money from your Account

With pre-tax contributions, every dollar you contributed lowered your federal taxable income for that year. Reducing your taxable income means lower taxes paid to the IRS at that time. It’s that simple.

Of course, your tax liability wasn’t eliminated. You merely postponed the taxation of your money. Withdrawals from your pre-tax balance are taxed as ordinary income. By law, MNDCP must withhold 20 percent federal income tax on withdrawals, except for periodic withdrawal schedules that last more than 10 years.

### Impact on Other Retirement Benefits

Withdrawals from your MNDCP account will not directly reduce your Social Security and pension benefits. However, your MNDCP payout, in combination with other retirement income, may raise your taxable income to a point where a portion of your Social Security payment may become subject to federal income tax. Consult your tax professional for more information.

# MNDCP Works After Retirement

If you’re happy with the service and features you get with your MNDCP account, *there’s no need to roll over your account assets to another retirement account or IRA.* You will continue to enjoy competitive fees that result from MNDCP’s economies of scale.

# Withdrawal Options At-A-Glance

Option	Description	Consideration	
		Pre-Tax Account Withdrawal	Roth After-Tax Account Withdrawal
<b>Full (Lump Sum) Withdrawal</b>	<ul style="list-style-type: none"> <li>Withdraw your entire account balance.</li> </ul>	<p>The entire withdrawal amount is immediately taxable and subject to 20% federal income tax withholding.</p>	<p><b>Qualified Roth Withdrawal</b> Entire withdrawal amount is tax-free.</p> <p><b>Non-Qualified Roth Withdrawal</b> The portion of the withdrawal that represents earnings is taxable and subject to 20% federal income tax withholding.</p> <p><i>See page 8 for more details.</i></p>
<b>Partial Withdrawals</b>	<ul style="list-style-type: none"> <li>A one-time withdrawal of a portion of your account balance.</li> <li>You may request partial withdrawals even if you are receiving a periodic payment (see below)</li> <li>If your partial withdrawals become more frequent, consider periodic payments.</li> </ul>		
<b>Periodic Payments</b>	<ul style="list-style-type: none"> <li>A series of scheduled withdrawals from your account.</li> <li>Allows you to select a payment schedule and frequency (monthly, quarterly, semi-annually or annually) that fits your needs.</li> <li>Payments can be structured as a fixed amount (e.g., \$500 per month) or over a fixed period of time (e.g., 15 years).</li> <li>This option can be used in conjunction with partial withdrawals and a fixed annuity.</li> </ul>	<ul style="list-style-type: none"> <li>Periodic payments from your MNDCP account may be started, stopped, increased or decreased at any time.</li> <li>Taxes on payment schedules lasting less than 10 years are subject to 20% federal income tax withholding from pre-tax account balances or 20% withholding on earnings only if payment represents a non-qualified Roth.</li> <li>Taxes on payment schedules lasting 10 years or longer: You may select your federal income tax withholding amount.</li> </ul>	



# Rollovers

A rollover allows you to consolidate your retirement plan accounts to make it easier to monitor and manage your investments.

You can roll money into your MNDCP account from another eligible governmental 457(b), 401(k), 403(b), 401(a), or Traditional IRA to take advantage of the competitive fees offered by MNDCP. Federal regulations do not permit rollovers from a Roth IRA. If applicable, these assets may continue to be subject to the 10 percent early withdrawal tax penalty (assessed on withdrawals before age 59½).

Upon separation from Minnesota public employment, you may roll over your MNDCP account to another retirement plan or IRA that accepts rollovers. However, it might not be beneficial to roll your MNDCP assets if you intend to withdraw funds prior to age 59½, as there is no 10 percent early withdrawal penalty in the MNDCP. When you roll assets to other retirement plans (e.g., 401(k), 403(b)) or IRA's, those assets take on the features of the new plan and therefore, may be subject to the 10 percent early withdrawal tax penalty.

Contact an MSRS representative for more information on rollovers.

## Converting Pre-Tax Savings to Roth After-Tax Savings

Thirty days following retirement or termination of employment (or upon your disability or death), federal regulations allow you or your heirs to convert all or a portion of your existing pre-tax balance to Roth after-tax amounts.

If you choose to convert your pre-tax savings to a Roth, the conversion amount is subject to income taxes in the year of the conversion. Taxes that result from the conversion must be paid outside of your MNDCP account. Also, once a conversion is processed, federal law does not allow it to be reversed.



## Considering Rolling Over Your MNDCP Account?

All investments come with fees.

*Investment options and services that claim no fees will probably charge for commissions and other services.*

After all, the investment companies and brokers are in business to make money. Sometimes, these fees will take the form of lower investment returns.

The old saying, "there is no such thing as a free lunch," still applies.

# Required Minimum Distributions (RMD) Begin at Age 70½

Maybe you want to keep the retirement savings in your MNDCP account for a rainy day or keep the account as an inheritance for your heirs after your death. You're certainly free to do that. It may be a wise choice given the MNDCP's competitive fees and flexibility.

But eventually, the IRS requires you to withdraw at least some of your savings from your account each year. This mandatory withdrawal is called a Required Minimum Distribution (RMD).



## Simplify Your RMD Payment

Required minimum distributions can be confusing. MSRS can help you calculate your distribution amount. *Each year we will calculate your RMD based on your prior year-end account balance and life expectancy factor.* For more information about your RMD payment options and the forms you'll need to complete, call the MSRS Service Center to speak with a representative.



# Survivor Benefits

Your MNDP represents years of planning and saving. You'll want to make sure that in the event of your death, the assets in your account are directed to your surviving designated beneficiary(ies).

When it's time to settle your estate, your beneficiary, executor, or a family member should notify MSRS to discuss survivor benefits and withdrawal options.

## Forms/Documents Needed for Processing Survivor Benefits

MSRS will provide the appropriate forms to your beneficiary(ies) upon notification of your death and verification of beneficiary records.

In all cases, MSRS requires a death certificate to process survivor benefits.



## Beneficiary Updated?

Remember to keep your beneficiary information up to date. There are two ways to name or change your beneficiary:

1. Complete the Beneficiary Designation form, which can be obtained online at: [www.msrs.state.mn.us/mndcp\\_forms\\_docs](http://www.msrs.state.mn.us/mndcp_forms_docs) or by calling MSRS.

2. Log in to your account at [www.msrs.state.mn.us](http://www.msrs.state.mn.us).

***Go to: My Profile***

***> Beneficiary***

You may then view, add or edit your beneficiary designation.

# Retirement Checklist

It is important to map out a retirement income strategy well in advance of your retirement date, but it's never too late to start planning or saving. Advanced planning can help preserve your personal assets.

## 1 Mid-Career

Retirement is getting closer, which means it's time to start planning your transition into retirement.

- Review your savings rate often to ensure you're still on track to retire within your desired time frame.
- To better determine if you're saving enough, define the aspects of your retirement lifestyle:

### Residence

*Where do you want to live?*

- Will you be a “snowbird?”
- Will you have a summer cabin?
- Will you own or rent?

### Travel/Hobbies

*What do you want to do for fun and recreation?*

### Major Purchases

*What do you want to buy?*

### Health Concerns

*What is your average family life expectancy and do you have any current health limitations?*

- If you're age 50 or older, consider maximizing your contribution amount. The IRS permits you to contribute more than the standard contribution amount.
- Re-evaluate your investment allocation to ensure you carry the right amount of risk.

## 2 Late-Career

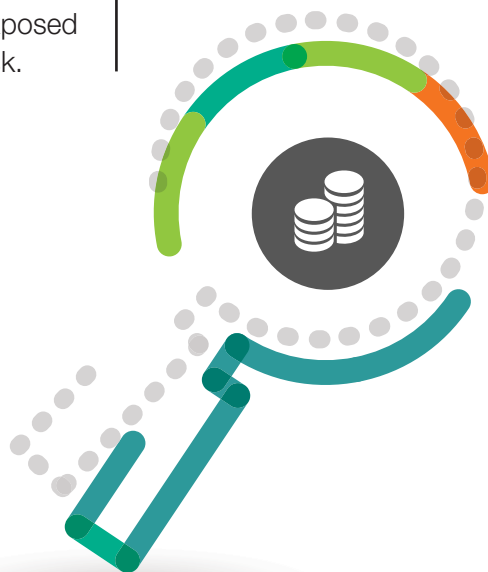
Retirement is in sight. You'll have a more realistic understanding of your retirement income needs and expenses, which can help you plan more effectively.

- Determine Catch-Up eligibility  
The Catch-Up Provision allows you to contribute up to double the standard maximum contribution limit for three consecutive calendar years prior to reaching your normal retirement age (the age you are eligible for an unreduced pension benefit). Contact an MSRS representative to see if you are eligible.
- Start thinking about your retirement budget. Calculate your expected Social Security income at:  
[www.ssa.gov/planners/calculators.html](http://www.ssa.gov/planners/calculators.html)
- Adjust your investment allocation to make sure you aren't exposed to too much investment risk.

## 3 Pre-Retirement

Believe it or not, retirement is right around the corner. You'll want to solidify how your different retirement income sources – Pension, Social Security, and personal savings (including MNDCP account) – will work together.

- Contact your retirement plan provider to learn more about your pension benefits.
- Start thinking about your various MNDCP withdrawal options.
- If you're age 70 or older, start planning for your Required Minimum Distribution (RMD).
- Explore your retirement expenses, such as healthcare costs, in more detail.
- Attend a free, half-day MSRS pre-retirement seminar.



# Contact Us – We're Here To Help

If you have questions about your MNDCP account, call the MSRS Service Center or schedule an appointment at one of the locations listed below.

## St. Paul Office

60 Empire Drive, Suite 300  
St. Paul, MN 55103  
Hours: Monday – Friday, 8:00 a.m. - 4:30 p.m.

## Detroit Lakes Office (Appointments preferred)

714 Lake Avenue, Suite 102  
Detroit Lakes, MN 56501  
Hours: Tuesday-Friday, 8:00 a.m. – 4:30 p.m.

## Duluth Office (Appointments preferred)

Medical Arts Building  
324 West Superior Street, Suite 530  
Duluth, MN 55802  
Hours: Tuesday-Friday, 8:00 a.m. – 4:30 p.m.

## Mankato Office (Appointments preferred)

Former Bretts Building  
11 Civic Center Plaza, Suite 150  
Mankato, MN 56001  
Hours: Tuesday-Friday, 8:00 a.m. – 4:30 p.m.

## Questions?

Phone: **1.800.657.5757** or **651.296.2761** Fax: **651.297.5238**

Web: **[www.msrs.state.mn.us](http://www.msrs.state.mn.us)** Email: **[info@msrs.us](mailto:info@msrs.us)**



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